



Fiji American National Association

P. O. Box 24, Mt. Eden CA. 94557

Email: info@fijifestival.com, Website: www.fijifestival.com

TIN# 204227759, Non Profit Organization 501-3(c)

BOOTH RENTAL APPLICATION – Deadline June 20, 2017

Fiji American National Association (FANA) Rules

1. **HEALTH AND SAFETY** – You are responsible for meeting all Health and Safety standards of the Alameda County Department of Environmental Health and Fire Department. We have attached a copy of the inspection report that the Health Department uses to inspect festival booths. We may use this sheet to inspect your booth prior to opening.
2. **VEHICLE ACCESS** – Strictly for Loading and Unloading. Must be done an hour prior to festival opening at 9.00am and one hour after festival close at 8.00pm. NO Vehicle access during the festival unless approved.
3. **ELECTRICITY** – Provided by FANA for an additional cost of \$100 for two days.
4. **SOUND EQUIPMENT** – No AMPLIFIED music. FANA reserves the right to terminate your booth rental in consideration to security and courtesy to other vendors and guests, upon breach of this agreement at anytime during the progression of the Fiji festival without any refund.
5. **CLOSING AND CLEANING** – The \$100.00 security deposit will be refunded at the end of the event once a FANA Board Member has inspected the booth. The booth must be cleaned and all pieces of furniture returned. Failure to abide by this policy will result in the forfeiture of the \$100.00 security deposit.

Name: _____ Phone# _____ Alt# _____

Business: _____ Email: _____

Address: _____

Type of Product/Service Rendered in the Booth _____

- 2 Day Booth Rental:** (a) Food Booth Rental \$895 plus \$100 for electricity - (1 Table & 2 Chairs \$100 Security Deposit)
(b) Trade Booth Rental \$295 (1 Table & 2 Chairs \$100 Security Deposit)
(c) Non-Profit Organization \$195 (1 Table & 2 Chairs \$100 Security Deposit)
(d) Juice only with own tent and Ice Cream trucks - \$150
(Note: If you lose one item above, you lose the whole deposit)

Note: Food Sales not allowed for Trade Booth, Juice tents and Non-Profit booths.

Disclaimer

1. FANA reserves the right to refuse Booth rental to anyone.
2. Any claim to damages is limited to booth rental fees only.
3. FANA requires all County and City conditions satisfied. Any claims resulting from failure to observe or satisfy rules and regulations will hold the vendor liable. The vendor/individual(s) hereby holds the association/members/volunteers harmless of any claims and is responsible for meeting all Fire and Health/Safety standards of The Alameda County Department of Environmental Health.



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FIJI AMERICAN NATIONAL ASSOCIATION (FANA) BOOTH RENTAL APPLICATION

I, _____ owner and authorized representative of _____ (Name of Business) do hereby abide by the following terms and conditions pertaining to the rental of booth number _____, during Fiji Festival from **July 01 to July 02, 2017.**

1. We shall occupy the booth during the two days from 8.00am until 6.00pm. We shall remove all our contents, clean the booth and have a FANA Board member inspect the booth. The **\$100.00** deposit will only be returned after satisfactory inspection and return of any associated furniture.
2. FANA will provide limited security for the general area after closing of events, however, FANA will not be responsible for any valuables, merchandise, equipment, or loss or damage to any belongings.
3. Upon acceptance of a booth assignment, I will not be eligible to any refund if the request is made after **June 25th.**
4. I understand that Fiji Festival and Fiji events are being held to promote FANA and to foster a medium for Sports, Social and Cultural enrichment among all Fiji-Americans. I acknowledge and understand that my participation in this event is of my free will and that FANA, the committee, its officials, members, volunteers and affiliates are not liable for any loss, damage and or injury incurred.
5. I hereby irrevocably agree to indemnify FANA, its committee, its officials, members, volunteers and affiliates and hold them irrefragable against any claims, lawsuits, demands and or liabilities.

I have read, understood and hereby agree to abide by the above rules and regulations of Fiji American National Association (FANA)

Signature _____ Date _____ Signature of Acceptance (FANA-Board) _____

DEPOSIT CLEARANCE CHECKLIST

Booth Cleaned – Yes/No	All Tables returned – Yes/No	All Chairs Returned – Yes/No
Date Deposit Refunded _____	Refunded Check#	Amount Refunded \$ _____ .00
FANA BOARD - REVIEW AND APPROVAL		
Deposit Clearance by: _____		Refund Approved by: _____

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2017 Fiji American National Association – Booth Rental Rules

1. **HEALTH & SAFETY** – The vendor is responsible to meet all applicable Health and Safety standards of the *Alameda County Department of Environmental Health and Fire Department*.
2. **FOOD PERMITS** – All food vendors must display a valid food permit in the food booth visible to the county inspectors and customers. Permits to be obtained by vendors.
3. **BOOTH/TENTS** – FANA will provide to all vendors a 10 x 10ft booth only. Vendors are not allowed to add any extensions to the booth size. All booths/tents will meet fire and hazard county requirements. Vendor shall pay for any identified damages to the tent due to any negligence in the amount of \$500
4. **TABLES & CHAIR** – FANA may provide one table and two chairs per booth. Vendors must pay a security deposit of \$100. Vendor shall lose all deposit if any one piece of furniture is lost.
5. **VEHICLE ACCESS** – Temporary access shall be allowed only for vehicles utilized for loading and unloading booth contents. This access will only be provided to vehicles between 6am to 9am in the morning and after 6.00pm in the evening on both days. No vehicle access permitted during the festival unless authorized by Festival Operations Director, **Mr. Shalendra Raman**.
6. **ELECTRICITY** – FANA will provide electricity to booths with a charge of \$100 dollars for two day. FANA will NOT be responsible for any impact on food quality due to lack of electricity in any vendor booth. Vendors shall be liable and accountable for any electrical safety related issues or customer incident claims happening around their respective booth parameter.
7. **OIL DISPOSAL** – Vendors must take extra precautions not to spill any oil or fuel in the flood drains. Vendor will be liable for any fines or cleaning cost associated to drainage clean up.
8. **SOUND SYSTEMS** – No amplified music. FANA reserves the right to terminate booth rental without any refund in consideration to security and courtesy to other vendors and guests, upon breach of this contract at any time during the progression of the festival.
9. **CLOSING AND CLEANING** – A security deposit of \$100 is required and will be refunded at the end of the event upon discretion of Operations Director. Oil and grease stains must not appear on the tent canvas and or on the ground etc.
10. **FESTIVAL ENTRY** – All vendors and vendor employees and volunteers must at all-time wear FANA issued wrist band on each day. No free wristbands will be issued this year.
11. **ISSUES & COMPLAINS** – Contact the festival Operations Director, Mr. Shalendra Raman (ph. 510 414 9990) for any booth related issues. For any emergencies, contact FANA officials at the main stage who will then notify the Operations Director.

(Complete and submit this form to Shalendra Raman at salraman1@sbcglobal.net or arauf09@gmail.com or mail the form with money order or cash to ‘FANA’ only to the address in the letter head above)

I have read the rules above and agree to fully abide by them – (Items 1 -11)

Vendor Signature/Date _____

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